



Ohio Sunset Review Committee  
Agency Questionnaire

Automated Title Processing Board  
Agency Name \_\_\_\_\_

Point of Contact Charlie Norman - 614-387-3000

Agency's primary purpose and its various goals and objectives

The Automated Title Processing Board was created to facilitate the operation and maintenance of an automated title processing system (ATPS) and approve the procurement of the ATPS equipment and supplies, certificates of title (both physical and electronic), and other devices necessary for the operation of the ATPS, as defined in ORC 4505.09 (C).

ATPS is utilized by the 88 County Clerks of Courts and the board ensures the ATPS and hardware is up to date in order to successfully, efficiently and securely operate statewide title offices.

Agency's past and anticipated workload, number of staff required to complete workload, and total number of staff

The Ohio BMV Title staff performs the board's administrative duties when necessary. For example, preparing for board meetings, assisting in the development of an agenda, and identifying potential issues. There are no staff specifically dedicated to only the ATP board.

The board meets quarterly to discuss the operation and maintenance of an automated title processing system (ATPS), and to approve the procurement of ATPS equipment and supplies, certificates of title (both physical and electronic), or other devices necessary for the operation of the equipment. The board also discusses the appropriation of fiscal year, financial reports, and revenue management of the automated title processing system (ATPS).

Agency's past and anticipated budgets and its sources of funding

The agency source of funding is the revenue generated by the Automated Title Processing System (ATPS) through the collection of the statutory fees and taxes for the issuance of the Ohio Certificate of Title. The funding is not dedicated to board administrative duties, it is used to maintain the ATPS system and equipment. There has been significant upgrades over the last few years to allow the system to be more accessible to its users which includes County Court of Clerks and New/Used Auto Dealerships (used when conveying titles to its customers).

2020	\$	16,446,027	\$	(9,102,171)	\$	-	\$	7,343,856
2021	\$	16,446,027	\$	(8,500,791)	\$	-	\$	7,945,236
2022	\$	16,446,027	\$	(8,108,887)	\$	-	\$	8,337,140
2023	\$	16,501,005	\$	(8,162,727)	\$	-	\$	8,338,278
2024	\$	16,501,000	\$	(5,558,724)	\$	(1,786,578)	\$	9,155,698

Number of members of its governing board or other governing entity and their compensation, if any

ATP board consists of :

Voting Members:

Registrar or representative

Registrar appointee

President of the Ohio Clerks of Court Association or representative

2 – Clerk of Courts of Common Pleas appointed by the Governor

Non-Voting Members:

OBM Director or designee

ODNR Chief of Parks and Watercraft or designee

Tax Commissioner or designee

Compensation:

Voting members of the board, excluding the registrar or the registrar's representative, shall serve without compensation, but shall be reimbursed for travel and other necessary expenses incurred in the conduct of their official duties. The registrar or the registrar's representative shall receive neither compensation nor reimbursement as a board member.

Please reference OR 4505.09 (C)

Additional notes

A large, empty rectangular box with a thin black border, occupying most of the page below the 'Additional notes' header. It is intended for the user to write their notes.