



Ohio Sunset Review Committee  
Agency Questionnaire

Prequalification Review Board (ODOT)

Agency Name \_\_\_\_\_

Point of Contact Greg Vergamini, Deputy Director, ODOT Legislative Affairs

Agency's primary purpose and its various goals and objectives

The Ohio Department of Transportation (ODOT) is required by Ohio Revised Code (R.C.) 5525.02 to ensure that all contractors desiring to submit bids to perform work on ODOT's construction projects are suitably qualified to perform the specific types of work required for the project. The prequalification review process outlined in Ohio Administrative Code (OAC) 5501:2-3 ensures that a contractor has the necessary financial backing, equipment, personnel, and experience to perform the specific items of work that the contractor desires to be prequalified to complete.

In situations where ODOT determines that the contractor does not meet the minimum necessary levels of financial backing, equipment, personnel, and experience to perform the specific items of work, the contractor's request for prequalification will be denied. Any contractor that is denied prequalification may appeal for reconsideration to the Prequalification Review Board, created under R.C. 5525.07.

The Prequalification Review Board, per OAC 5501:2-3-09, is comprised of three senior department employees who are familiar with the department's application and qualification process and hears appeals either in written form or via an informal hearing, from applicants for denials of work types, disagreements over dollar bidding capacity amounts and disputed performance evaluations. The Board has fifteen days to make a decision on the disputed matter, whereupon a dissatisfied contractor may then appeal to the Court of Common Pleas in Franklin County.

Agency's past and anticipated workload, number of staff required to complete workload, and total number of staff

The Prequalification Review Board meets only when appeals of prequalification decisions are received. As a matter of course, it does not have a standing meeting, nor does it have standing members. When the Board does need to meet to resolve an issue, the Administrator of the Office of Contracts & Estimating works with the Deputy Director of Construction Management to establish the three members of the Board and consults with a representative from the Office of Chief Legal Counsel to ensure regulatory compliance. Approximately seven ODOT staff members will be engaged in any issue.

Agency's past and anticipated budgets and its sources of funding

The Prequalification Review Board has no budget of its own. As stated above, its work is completed only when an appeal is received, and the workload varies considerably. The Prequalification Review Board is managed by ODOT's Division of Construction Management, and the work is funded as general overhead of the division.

Number of members of its governing board or other governing entity and their compensation, if any

N/A

Additional notes

The Ohio Department of Transportation is respectfully requesting re-authorization of the Prequalification Review Board.